



Rural Municipality of Wawken No. 93
Meeting Minutes
Regular Meeting of Council October 9, 2025 - 08:00 AM

The Regular Meeting of Council of the Rural Municipality of Wawken No. 93 was held on Thursday, October 9, 2025 in the Council Chambers of the Municipal Building in Wawota, Saskatchewan at 8:00 a.m.

Reeve: Darrell Petterson - Absent
Division 1: Hector Lamontagne
Division 2: Dale Hewitt
Division 3: Earl Bourhis
Division 4: Ryley Clements
Division 5: Blaine Ehr - Absent
Division 6: Jill Lowe
Administrator: Katelyn Ethier

Appoint Acting Reeve

With quorum being present, Division 3 Council Earl Bourhis appoint Division 2 Councillor Dale Hewitt as Acting Reeve.

Call to Order

With a quorum being present, Acting Reeve Dale Hewitt called the meeting to order at 8:31 a.m.

Resolution No: **Reading and Adoption of Minutes**
274/2025 **Moved By:** Jill Lowe

That the minutes of the Regular Meeting of Council held on September 11, 2025 be approved as presented.

CARRIED

Resolution No: **Presentation of Monthly Financial Statements**
275/2025 **Moved By:** Ryley Clements

That the Bank Reconciliation and the Statement of Receipts and Payments for the month of September, be accepted as presented.

CARRIED

Resolution No: **Communications/Correspondence**
276/2025 **Moved By:** Dale Hewitt

That the correspondence, as listed on Schedule A and attached to these minutes, having been acknowledged, be filed.

CARRIED

New Business

Resolution No: **Council Indemnity**
277/2025 **Moved By:** Jill Lowe

That the following Council Indemnity plus applicable GST for October 2025 be approved for payment.

Reeve Darrell Petterson	\$0.00
Division 1 Councillor Hector Lamontagne	\$822.52
Division 2 Councillor Dale Hewitt	\$1,434.83

Division 3 Councillor Earl Bourhis	\$340.68
Division 4 Councillor Ryley Clements	\$495.00
Division 5 Councillor Blaine Ehr	\$0.00
Division 6 Councillor Jill Lowe	\$489.75

CARRIED

Councillor Joins

Division 1 Councillor and Deputy Reeve Hector Lamontagne entered the chambers at 8:45 a.m. whereupon Division 2 Councillor and Appointed Reeve Dale Hewitt stepped down from chairing the meeting and Deputy Reeve Hector Lamontagne assumed chairing the meeting.

Resolution No: 2026 SAMA Pickup List
278/2025 **Moved By:** Hector Lamontagne

That Administrator Katelyn Ethier present the 2026 SAMA Pickup List to Deputy Reeve Hector Lamontagne for review and submission.

CARRIED

Resolution No: Advance for Road Construction
279/2025 **Moved By:** Dale Hewitt

That Council approve a \$50,000.00 prepayment to C.K. Construction & Repairs Ltd. for road repairs on RR 2015, **and that** this payment be provided to the contractor once an invoice is received from C.K. Construction & Repairs Ltd. showing all current and previous prepayments.

CARRIED

Resolution No: Development Application - NW 11-11-01 W2
280/2025 **Moved By:** Jill Lowe

That Council approve the Application of Permission to Develop from the owner of NW 11-11-01 W2 Lot 1, Block B, Ext 0, Plan 102044551 to build a cold storage addition on the existing commercial improvement.

CARRIED

Resolution No: Bylaw 03/2025 First Reading
281/2025 **Moved By:** Dale Hewitt

That Bylaw 03/2025 being a Bylaw to facilitate civic addressing, be read a first time.

CARRIED

Resolution No: Bylaw 03/2025 Second Reading
282/2025 **Moved By:** Earl Bourhis

That Bylaw 03/2025 being a Bylaw to facilitate civic addressing be read a second time.

CARRIED

Resolution No: Bylaw 03/2025 Approval for Third Reading
283/2025 **Moved By:** Ryley Clements

That Bylaw 03/2025 being a Bylaw to facilitate civic addressing, be approved for a third and final reading.

CARRIED

Resolution No: Bylaw 03/2025 Third and Final Reading
284/2025 **Moved By:** Jill Lowe

That Bylaw 03/2025, being a Bylaw to facilitate civic addressing, be read a third time, signed, sealed, **and that** it form part of these minutes.

CARRIED

Resolution No: **Temporary Approach Request**
285/2025 **Moved By:** Hector Lamontagne

That Council approve the temporary approach consent request received from Sun Valley Lands on behalf of Enbridge Pipelines Inc., **and that** Deputy Reeve Hector Lamontagne be authorized to sign the agreement.

CARRIED

Resolution No: **Acknowledge Extended Hail Roll Summary**
286/2025 **Moved By:** Jill Lowe

That Council acknowledge the 2025 extended hail roll confirmation received from Saskatchewan Municipal Hail Insurance.

CARRIED

Resolution No: **Terminate Building Inspector**
287/2025 **Moved By:** Earl Bourhis

That Council terminate the Agreement for Building Inspector Services with Profession Building Inspectors Inc., **and that** in accordance with the Agreement, 60 days written notice be provided effective November 1, 2025 ending on December 31, 2025.

CARRIED

Resolution No: **Request for Information - Potential Building Inspector**
288/2025 **Moved By:** Earl Bourhis

That Council request Administrator Katelyn Ethier to gather information on Municode Services Ltd. as a possible building inspection firm for the Municipality.

CARRIED

Resolution No: **Request for Culvert**
289/2025 **Moved By:** Earl Bourhis

That Council approve the installation of a culvert between NE 33-12-01 W2 and NW 34-12-01 W2.

CARRIED

Resolution No: **SARM GCP Refunds**
290/2025 **Moved By:** Ryley Clements

That Council acknowledge the rebates received from SARM through the 2025 Gopher Control Program where eligible claimants received 50% back for the purchase of registered pest control products, **and that** funds be dispersed to the claimants.

CARRIED

Resolution No: **Culvert Erosion Control**
291/2025 **Moved By:** Dale Hewitt

That Council authorize the purchase of an 8'x112.5" biodegradable coconut erosion control blanket and staples from TS&M Supply, to be placed around the large diameter culvert located on RR 2011 at NW 13-11-01 W2.

CARRIED

Reports of Administration, Councillors, and Committees

Resolution No: **Admin Report**
292/2025 **Moved By:** Ryley Clements

That Council accept the Monthly Report dated September 11, 2025 to October 8, 2025 as presented.

CARRIED

Resolution No: **Employee Time Sheets Accepted**
293/2025 **Moved By:** Earl Bourhis

That Council accept the employee time sheets for September, as presented.

CARRIED

Resolution No: **Office Closure**
294/2025 **Moved By:** Ryley Clements

That Council close the office for Remembrance Day on Tuesday, November 11, 2025.

CARRIED

Resolution No: **Presentation of Monthly Vouchers/Accounts**
295/2025 **Moved By:** Jill Lowe

That accounts payable paid by cheque No. 8290 to No. 8309 inclusive, totalling \$129,962.66, be approved for payment and direct payments totaling \$117,543.21 be ratified for the grand total of \$247,505.87 as listed on Schedule B and attached and forming part of these minutes.

CARRIED

Resolution No: **Adjournment**
296/2025 **Moved By:** Dale Hewitt

That the meeting be adjourned at 10:05 p.m.

CARRIED

Reeve

Administrator