



Rural Municipality of Wawken No. 93
Meeting Minutes
Regular Meeting of Council November 13, 2025 - 01:30 PM

The Regular Meeting of Council of the Rural Municipality of Wawken No. 93 was held on Thursday, November 13, 2025 in the Council Chambers of the Municipal Building in Wawota, Saskatchewan at 1:30 p.m.

Reeve: Darrell Petterson
Division 1: Hector Lamontagne
Division 2: Dale Hewitt
Division 3: Earl Bourhis
Division 4: Ryley Clements - Absent
Division 5: Blaine Ehr
Division 6: Jill Lowe
Administrator: Katelyn Ethier

Call to Order

With a quorum being present, Reeve Darrell Petterson called the meeting to order at 1:30 p.m.

Public Disclosure Declaration

As per Section 142 of The Municipalities Act, the Reeve and Councillors who are present completed and signed their Public Disclosure Annual Declaration.

Resolution No: **Reading and Adoption of Minutes**
297/2025 **Moved By:** Darrell Petterson

That the minutes of the Regular Meeting of Council held on October 9, 2025 be approved as presented.

CARRIED

Resolution No: **Presentation of Monthly Financial Statements**
298/2025 **Moved By:** Blaine Ehr

That the Bank Reconciliation and the Statement of Receipts and Payments for the month of October, be accepted as presented.

CARRIED

Resolution No: **Communications/Correspondence**
299/2025 **Moved By:** Darrell Petterson

That the correspondence, as listed on Schedule A and attached to these minutes, having been acknowledged, be filed.

CARRIED

New Business

Resolution No: **Council Indemnity**
300/2025 **Moved By:** Dale Hewitt

That the following Council Indemnity plus applicable GST for November 2025 be approved for payment.

Reeve Darrell Petterson	\$873.93
Division 1 Councillor Hector Lamontagne	\$940.08

Division 2 Councillor Dale Hewitt	\$779.65
Division 3 Councillor Earl Bourhis	\$611.68
Division 4 Councillor Ryley Clements	\$49.18
Division 5 Councillor Blaine Ehr	\$857.13
Division 6 Councillor Jill Lowe	\$939.23

CARRIED

Resolution No: Cost Share Fence Replacement
301/2025 Moved By: Blaine Ehr

That Council authorize Administrator Katelyn Ethier to invoice the following landowners for the corresponding portion of the fencing costs where bush was cleared by the municipality:

NE 17-11-01 W2 SE 20-11-02 W2 SE 32-11-02 W2	\$3,747.44	50% of Total Invoice (Not Including GST)
NW 21-11-02 W2	\$467.49	50% of Total Invoice (Not Including GST)
NE 10-12-03 W2	\$6,926.26	100% of Material and Corner Post Labour (Not Including GST)

CARRIED

Resolution No: Ratepayer Concern
302/2025 Moved By: Blaine Ehr

That Council acknowledge the concern brought forward by the landowner of SW 33-11-02 W2 in regards to sharing the cost of fence replacement where the municipality cleared brush, and that the municipality invoice the landowner 50% of the labour to replace 1/2 mile of fence along the quarter section.

CARRIED

Resolution No: Clearing the Path
303/2025 Moved By: Darrell Petterson

That Council approve Reeve Darrell Petterson and Administrator Katelyn Ethier sign the digital Statutory Declaration Obligations between the Rural Municipality of Wawken No. 93 and SARM for the maintenance of a Clearing the Path primary road weight corridors.

CARRIED

Resolution No: Opt into Winter Weights
304/2025 Moved By: Dale Hewitt

That Council authorize the Administrator to opt into winter weights for 2025-2026 once the winter weight restrictions are placed into effect by the Ministry of Highways.

CARRIED

Resolution No: Moosomin Airport Development Project - Year 2 of 5
305/2025 Moved By: Dale Hewitt

That Council approve commitment payment number 2 of 5 for \$36,980.00 to the RM of Moosomin No. 121 for the Moosomin Airport Development Project.

CARRIED

Resolution No: Building Inspector Services Agreement
306/2025 Moved By: Jill Lowe

That Council authorize Reeve Darrell Petterson and Administrator Katelyn Ethier to sign the Municode Services Ltd. Contract for Plan Review and Inspection Services.

CARRIED

Resolution No: **Appoint Building Officials**
307/2025 **Moved By:** Darrell Petterson

That the following have been appointed as licensed Building Officials by the Council of the Rural Municipality of Wawken No. 93 under the authority of subsections 16(2) and 16(3) of the Constructions Codes Act:

Clayton Meier	BOL332
Ryan Thiessen	BOL357
Shenah Cartier	BOL622
Clint Vargo	BOL798
Kelsey Rebryna	BOL818
Matthew Stepp	BOL807
Amanda Kaufmann	BOL405

CARRIED

Resolution No: **Kennedy Rink Financial Assistance**
308/2025 **Moved By:** Dale Hewitt

That Council acknowledge the Kennedy Rink Board's request for funding to aid in the increased cost of repairs to the buildings roof, **and that** payment of \$7,500.00 be made to the Village of Kennedy.

CARRIED

Resolution No: **Enbridge Blanket Crossing Consent**
309/2025 **Moved By:** Jill Lowe

That Council approve the blanket crossing and approach consent request on behalf of Enbridge Pipelines Inc. & Enbridge Southern Lights GP Inc., **and that** Reeve Darrell Petterson be authorized to sign the agreement.

CARRIED

Resolution No: **Acknowledge Letter from PCO**
310/2025 **Moved By:** Earl Bourhis

That Council acknowledge the letter received from Pest Control Officers Colton and Danielle Frederickson in regards to the 2025 season.

CARRIED

Resolution No: **Sale of Culverts to Ratepayer**
311/2025 **Moved By:** Dale Hewitt

That Council approve the sale of the following culverts and couplers to the landowner of SE 21-12-01 W2:

3	6mx500mm Culvert
5	5mx500mm Culvert
1	4mx500mm Culvert
5	500mm Coupler

CARRIED

Resolution No: **Washed Out Right-of-Way**
312/2025 **Moved By:** Darrell Petterson

That Council hire Dangstorp Services Ltd. to repair the washed out Right-of-Way along NW 13-11-01 W2,**and that** an Agreement for Borrow Pit / Landscape Borrow and/or Clay Purchase be signed with the landowner of NE 14-11-01 W2 and NW 13-11-01 W2.

CARRIED

Reports of Administration, Councillors, and Committees

Resolution No:
313/2025

Admin Report
Moved By: Darrell Petterson

That Council accept the Monthly Report dated October 9, 2025 - November 12, 2025 as presented.

CARRIED

Resolution No:
314/2025

Employee Time Sheets Accepted
Moved By: Jill Lowe

That Council accept the employee time sheets for October, as presented.

CARRIED

Resolution No:
315/2025

Office Closure
Moved By: Darrell Petterson

That Council close the office for Christmas on Wednesday, December 24, 2025 at 12:00 p.m. to Friday, December 26th, 2025,**and** for New Years on Thursday, January 1, 2026 to Friday January 2, 2025.

CARRIED

Resolution No:
316/2025

Admin Vacation Days
Moved By: Dale Hewitt

That Council acknowledge the following vacation days that Administrator Katelyn Ethier will be taking:

November 26, 2025	1 Day
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CARRIED

Resolution No:
317/2025

Presentation of Monthly Vouchers/Accounts
Moved By: Dale Hewitt

That accounts payable paid by cheque No. 8310 to No. 8348 inclusive, totalling \$508,935.16, be approved for payment and direct payments totaling \$88,284.66 be ratified for the grand total of \$597,219.82 as listed on Schedule B and attached and forming part of these minutes.

CARRIED

Resolution No:
318/2025

Adjournment
Moved By: Darrell Petterson

That the meeting be adjourned at 4:53 pm.

CARRIED

Reeve

Administrator