



Rural Municipality of Wawken No. 93
Meeting Minutes
Regular Meeting of Council December 12, 2025 - 01:30 PM

The Regular Meeting of Council of the Rural Municipality of Wawken No. 93 was held on Friday, December 12, 2025 in the Council Chambers of the Municipal Building in Wawota, Saskatchewan at 1:30 p.m.

Reeve: Darrell Petterson
Division 1: Hector Lamontagne - Absent
Division 2: Dale Hewitt
Division 3: Earl Bourhis
Division 4: Ryley Clements
Division 5: Blaine Ehr
Division 6: Jill Lowe
Administrator: Katelyn Ethier

Call to Order

With a quorum being present, Reeve Darrell Petterson called the meeting to order at 1:37 p.m.

Visitors, Delegations and/or Public Hearings

Delegate - Murray Smyth

Ratepayer Murray Smyth entered the chambers at 2:25 p.m.
Mr. Smyth met with Council to fence line cost sharing.
Ratepayer Murray Smyth left the chambers at 2:48 p.m.

Delegate - Mike French

Operator Michael French entered chambers at 3:09 p.m.
Mr. French met with Council to discuss monthly duties and expectations.
Operator Michael French left the chambers at 3:36 p.m.

Resolution No: **Reading and Adoption of Minutes**
319/2025 **Moved By:** Dale Hewitt

That the minutes of the Regular Meeting of Council held on November be approved as presented.

CARRIED

Resolution No: **Presentation of Monthly Financial Statements**
320/2025 **Moved By:** Blaine Ehr

That the Bank Reconciliation and the Statement of Receipts and Payments for the month of November, be accepted as presented.

CARRIED

Resolution No: **Communications/Correspondence**
321/2025 **Moved By:** Darrell Petterson

That the correspondence, as listed on Schedule A and attached to these minutes, having been acknowledged, be filed.

CARRIED

New Business

Resolution No: Council Indemnity
322/2025 **Moved By:** Earl Bourhis

That the following Council Indemnity plus applicable GST for December 2025 be approved for payment.

Reeve Darrell Petterson	\$873.93
Division 1 Councillor Hector Lamontagne	\$179.43
Division 2 Councillor Dale Hewitt	\$132.73
Division 3 Councillor Earl Bourhis	\$340.68
Division 4 Councillor Ryley Clements	\$968.43
Division 5 Councillor Blaine Ehr	\$664.01
Division 6 Councillor Jill Lowe	\$477.18

CARRIED

Resolution No: Payment for Road Construction/Repair Agreements
323/2025 **Moved By:** Ryley Clements

That Council approve the following payments for disturbed acres, surface borrow, fence removal, and fence replacement as confirmed by C.K. Construction & Repairs Ltd. in regards to Range Road 2015 and the Municipalities Road Repair Agreements:

NW 32-11-01 W2 & SW 32-11-01 W2	Land Damages \$1,000.00 Surface Borrow \$4,774.00	\$5,774.00
NW 29-11-01 W2 & SW 26-11-01 W2	Land Damages \$5,000.00 Surface Borrow \$6,212.50 Fence Removal \$1,500.00 Fence Replacement \$7,000.00 Grass Seed \$200.00	\$19,912.50
SE 31-11-01 W2, NE 31-11-01 W2, NE 30-11-01 W2, & SE 30-11-01 W2	Land Damages \$5,000.00 Surface Borrow \$10,345.50 Fence Replacement \$14,000.00 Grass Seed \$500.00	\$29,845.50
	Grand Total	\$55,532.00

CARRIED

Resolution No: Payment for Road Construction/Repair Agreements
324/2025 **Moved By:** Ryley Clements

That Council approve the following payments for disturbed acres, and rock as confirmed by Dangstorp's Services Ltd. in regards to Range Road 2011 and the Municipalities Road Repair Agreement:

NE 14-11-01 W2 & NW 13-11-01 W2	Surface Borrow \$1,692.00 Rock \$750.00	\$2,442.00
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CARRIED

Resolution No: Amend Resolution
325/2025 **Moved By:** Dale Hewitt

That Council amend Resolution No. 301/2025 so that all impacted landowners be invoiced for 50% of the total fencing costs where bush was cleared by the Municipality, including landowner of NE 10-12-03 W2.

CARRIED

Resolution No: Cost Share for Fencing
326/2025 **Moved By:** Darrell Petterson

That Council acknowledge that the landowner of Ne 10-12-03 W2 had previously paid in full Invoice No. 2025-00134, **and that** Administrator Katelyn Ethier be authorized to issue a refund in the amount of \$1,273.28 in accordance with the amendment carried in Resolution No. 325/2025.

CARRIED

Councillor Leaves

Division 2 Councillor Dale Hewitt left the chambers at 3:41 p.m. and did not return.

Resolution No: 2025 Gavel Pile Disturbed Acres
327/2025 Moved By: Darrell Petterson

That Council approve the following payments for disturbed acres at a rate of \$200.00 per acre:

Ford Pit - NW 01-10-01 W2	5 Acres at \$200.00/acre	\$1,000.00
Porter Pit - NW 20-11-33 W2	5 Acres \$200.00/acre	\$1,000.00
Wellborn Pit - NW 04-12-03 W2	2 Acres at \$200.00/acre	\$400.00

Resolution No: Ratepayer Concern
328/2025 Moved By: Blaine Ehr

That Council Acknowledge the formal complaint from the landowner of NW 31-12-02 W2, and that Administrator Katelyn Ethier write a letter detailing Councils response.

CARRIED

Resolution No: Payment for Road Maintenance Agreement
329/2025 Moved By: Blaine Ehr

That Council approve to pay Invoice No.55/2025 Maintenance Agreement from the Rural Municipality of Walpole No. 92 for \$4,162.04 for 14,105.0 tonne of gravel hauled from the Porter Pit as per signed Road Maintenance Agreement #092-2025-01A.

CARRIED

Resolution No: One Way Blade
330/2025 Moved By: Dale Hewitt

That Council approve the purchase of a quick attached one way snow plow from Capital I Industries Inc. for \$57,000.00 plus tax for the Kennedy Grader.

CARRIED

Resolution No: Municipal Revenue Sharing Grant - Declaration of Eligibility
331/2025 Moved By: Jill Lowe

That the Council of the Rural Municipality of Wawken No. 93 confirms the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- The Municipality does not run a Municipal Waterworks System
- In Good Standing with respects to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statement, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing grant may be withheld until all requirements are met; and

That we authorize Administrator Katelyn Ethier to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Resolution No: Staff Christmas Gifts
332/2025 Moved By: Earl Bourhis

That Council approve a Christmas Gift of a \$300.00 Co-op gift card to each staff member for recognition of the work completed for the Municipality over the past year.

CARRIED

Resolution No: Transfer to HISA
333/2025 Moved By: Ryley Clements

That Council authorize Administrator Katelyn Ethier to complete a deposit of \$150,000.00 CND from the Municipalities Conexus chequing account into the Municipalities CIBC High Interest Savings Account.

CARRIED

Resolution No: Wawota & Kennedy Library Board Reps Annual Remuneration
334/2025 **Moved By:** Earl Bourhis

That Council acknowledge receipt of the list of meetings attended and kilometers by the Wawota and Kennedy Library Board Representatives for the year 2025 from the corresponding Librarians, **and further that** the Municipality pay the Representatives according to Resolution No.31/2025.

Wawota: Amanda Snezyk	6 Meetings + 0km = \$900.00
Wawota: Kim Lamontagne	3 Meetings + 24km = \$474.00
Kennedy: Lorna Dorrance	4 Meetings + 0km = \$600.00
Kennedy: Doreen Gardner	4 Meetings + 32km = \$632.00

CARRIED

Resolution No: 2025 Outstanding Accounts Receivables
335/2025 **Moved By:** Blaine Ehr

That Council authorize Administrator Katelyn Ethier to transfer the following outstanding accounts receivables to the property owners tax roll if not paid by December 31, 2025.

2025-00144	\$2,214.00	Gravel
2025-00129	\$1,050.00	Fire Call
2025-00104	\$1,085.10	Gravel
2025-00103	\$1,063.10	Gravel
2025-00100	\$2,327.60	Gravel
2025-00097	\$887.10	Gravel
2025-00094	\$865.10	Gravel
2025-00091	\$953.10	Gravel
2025-00092	\$953.10	Gravel

CARRIED

Resolution No: Acknowledge RFNOW Service Route
336/2025 **Moved By:** Blaine Ehr

That Council Acknowledge the proposed route to deliver fibre Internet services from Highway 9 to the yard site located at NE 01-11-03 W2 along the municipal Right-of-Way.

CARRIED

Resolution No: 2026 Meeting Schedule
337/2025 **Moved By:** Jill Lowe

That Council for the year of 2026 approve to hold the Regular Meetings of the Council in the Council Chambers for the Municipal Building in the Town of Wawota on the second Thursday of each month commencing as follows unless otherwise scheduled by Council.

January 16, 2026	1:00 p.m.
February 12, 2026	1:30 p.m.
March 19, 2026 (SARM Convention March 10-12, 2026)	1:30 p.m.
April 9, 2026	1:30 p.m.
May 7, 2026 (RMAA Convention May 11-14, 2026)	8:00 a.m.
June 11, 2026	8:00 a.m.
July 9, 2026	8:00 a.m.
August 13, 2026	8:00 a.m.
September 10, 2026	8:00 a.m.
October 8, 2026	8:00 a.m.
November 12, 2026	1:30 p.m.
December 11, 2026 (Friday Christmas Party)	1:30 p.m.

CARRIED

Reports of Administration, Councillors, and Committees

Resolution No: Admin Report
338/2025 **Moved By:** Darrell Petterson

That Council accept the Monthly Report dated December 11, 2025 as presented.

CARRIED

Resolution No: **Employee Time Sheets Accepted**
339/2025 **Moved By:** Blaine Ehr

That Council accept the employee time sheets for November 30,2025, as presented.

CARRIED

Resolution No: **Presentation of Monthly Vouchers/Accounts**
340/2025 **Moved By:** Ryley Clements

That accounts payable paid by cheque No. 8349 to No. 8379 inclusive, totalling \$72,426.22, be approved for payment and direct payments totaling \$66,580.86 be ratified for the grand total of \$139,007.08 as listed on Schedule B and attached and forming part of these minutes.

CARRIED

Resolution No: **Adjournment**
341/2025 **Moved By:** Darrell Petterson

That the meeting be adjourned at 4:52 p.m.

CARRIED

Reeve

Administrator