



Rural Municipality of Wawken No. 93
Meeting Minutes
Regular Meeting of Council February 13, 2025 - 01:30 PM

The Regular Meeting of Council of the Rural Municipality of Wawken No. 93 was held on Thursday, February 13, 2025 in the Council Chambers of the Municipal Building in Wawota, Saskatchewan at 1:30 p.m.

Reeve: Darrell Petterson
Division 1: Hector Lamontagne
Division 2: Dale Hewitt
Division 3: Earl Bourhis
Division 4: Ryley Clements
Division 5: Blaine Ehr
Division 6: Jill Lowe
Administrator: Katelyn Ethier

Call to Order

With a quorum being present, Reeve Darrell Petterson called the meeting to order at 1:32 p.m.

Visitors, Delegations and/or Public Hearings

Delegate - Robert Brickley

Delegate Robert Brickley entered chambers at 2:07 p.m.
Mr. Brickley met Council to discuss elk causing damage in the municipality.
Delegate Robert Brickley left the chambers at 2:37p.m.

Resolution No: **Reading and Adoption of Minutes**
63/2025 **Moved By:** Ryley Clements

That the minutes of the Regular Meeting of Council held on January 9, 2025 be approved as presented.

CARRIED

Resolution No: **Presentation of Monthly Financial Statements**
64/2025 **Moved By:** Earl Bourhis

That the Bank Reconciliation and the Statement of Receipts and Payments for the month of January, be accepted as presented.

CARRIED

Resolution No: **Communications/Correspondence**
65/2025 **Moved By:** Blaine Ehr

That the correspondence, as listed on Schedule A and attached to these minutes, having been acknowledged, be filed.

CARRIED

New Business

Resolution No: Council Indemnity
66/2025 **Moved By:** Dale Hewitt

That the following Council Indemnity plus applicable GST for February 2025 be approved for payment.

Reeve Darrell Petterson	\$1,298.68
Division 1 Councillor Hector Lamontagne	\$1,417.36
Division 2 Councillor Dale Hewitt	\$1,382.16
Division 3 Councillor Earl Bourhis	\$607.31
Division 4 Councillor Ryley Clements	\$834.25
Division 5 Councillor Blaine Ehr	\$1,567.10
Division 6 Councillor Jill Lowe	\$372.18

CARRIED

Resolution No: Asbestos Quote
67/2025 **Moved By:** Darrell Petterson

That Council approve to obtain a contractor trained in identifying and remediating asbestos to ensure the municipality is following the new accounting standards including ARO's set out by the Government of Saskatchewan.

CARRIED

Resolution No: Wawota EMR Housing
68/2025 **Moved By:** Blaine Ehr

That Council approve to pay a 1/3 share of the rent and damage deposit for the EMR's stationed in Wawota for the month of March 2025 for a total of \$540.00.

CARRIED

Resolution No: Snow Removal Reimbursement
69/2025 **Moved By:** Ryley Clements

That Council acknowledge the request received from Donna Leech for reimbursement of a \$100.00 for snow removal due to inclement weather on Range Road 2012,**and that** Council decline payment as the snow removal was not requested by Council.

CARRIED

Resolution No: Wawota Daycare
70/2025 **Moved By:** Darrell Petterson

That Council appoint two (2) Councillors to sit on the Wawota & Community Early Learning Centre Board, **and that** Division 2 Councillor Dale Hewitt and Division 5 Councillor Blaine Ehr fill those positions.

CARRIED

Resolution No: TCA Spreadsheet
71/2025 **Moved By:** Jill Lowe

That Council approve to hire BakerTilly SK LLP to convert the Municipalities Asset Management system to the Government of Saskatchewan spread sheet, **and that** upon completion Administrator Katelyn Ethier be approved to cancel the current asset management program Pub Works with MuniSoft.

CARRIED

Resolution No: Cheque Order
72/2025 **Moved By:** Blaine Ehr

That Council approve the purchase of 2000 cheques at a cost of \$0.359 per cheque from MuniSoft with a starting number of 8251.

CARRIED

Resolution No: Ice Bits for Kennedy Grader
73/2025 **Moved By:** Blaine Ehr

That Council approve the purchase of following miscellaneous parts for the Kennedy Grader:

Ice Bits (135 - Part No. 87KCSBLR)	DionCo Sales
Ice Blades	DionCo Sales
Strip-Wear Plates (4 - Part No. 276-1318 & 276-1526)	Finning Canada

CARRIED

Resolution No: 2025 Gravel Hauling Tender
74/2025 **Moved By:** Dale Hewitt

That Council advertise the gravel hauling tender on the Sask Tenders website, **and that** the tenders should be received in the Municipal Office no later than 4:00 p.m. on Wednesday, March 19, 2025 and opened at the next Council meeting on Thursday, March 20, 2025, **and further that** Council reserves the right to reject any and all tenders.

CARRIED

Resolution No: Share of Insurance - Wawota/Kennedy
75/2025 **Moved By:** Earl Bourhis

That Council approve payment to the Town of Wawota and the Village of Kennedy pertaining to insurance of the following:

1/3 Share of Town of Wawota Hall	\$2,284.29
1/4 Share of Town of Wawota Curling Rink	\$1,410.59
1/4 Share of Town of Wawota Forum	\$7,705.94
1/3 Share of Village of Kennedy Hall	\$266.00
1/4 Share of Village of Kennedy Rink	\$1,913.00

CARRIED

Resolution No: Delegates to Attend SARM Annual Convention
76/2025 **Moved By:** Darrell Petterson

That Council approve Councillor Jill Lowe to be registered to attend the SARM Annual Convention being held in Saskatoon, SK from March 11 - 13, 2025, **and that** all necessary expenses shall be paid.

CARRIED

Resolution No: Voting Delegates for SARM Convention
77/2025 **Moved By:** Dale Hewitt

That Council appoint Councillor Jill Lowe as the voting delegates at the SARM Annual Convention.

CARRIED

Resolution No: Financials - Wawota Vet Board
78/2025 **Moved By:** Earl Bourhis

That Council acknowledge the Walpole-Wawken Veterinary Services Inc. 2024 annual financials.

CARRIED

Resolution No: Financials - Wawota Fire Board
79/2025 **Moved By:** Ryley Clements

That Council acknowledge the WWW Fire Protection District 2024 annual financials.

CARRIED

- Resolution No:** 80/2025 **Financials - Wawota Rec Board**
Moved By: Blaine Ehr
- That** Council acknowledge the Wawota Recreation Board 2024 annual financials.
- CARRIED**
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- Resolution No:** 81/2025 **Financials - Municipal Building**
Moved By: Jill Lowe
- That** Council acknowledge the Municipal Building Fund 2024 annual financials.
- CARRIED**
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- Resolution No:** 82/2025 **Financials - SMHC**
Moved By: Hector Lamontagne
- That** Council acknowledge the Southeast Municipal Healthcare Corporation 2024 annual financials.
- CARRIED**
-
- Resolution No:** 83/2025 **Appoint Auditor**
Moved By: Hector Lamontagne
- That** Council appoint Baker Tilly SK LLP as the auditors for the RM of Wawken No. 93, **and that** Reeve Darrell Petterson and Administrator Katelyn Ethier be authorized to sign the Auditors Responsibility letter.
- CARRIED**
-
- Resolution No:** 84/2025 **SAMA 2025 Services Invoice**
Moved By: Ryley Clements
- That** Council acknowledge receipt of the 2025 SAMA municipal invoice and the letter detailing current year fee increases, **and that** payment of \$12,963.00 be authorized.
- CARRIED**
-
- Resolution No:** 85/2025 **WWW Fire Protection District Annual Grant**
Moved By: Earl Bourhis
- That** Council acknowledge the 2024 operating grant request received from the WWW Fire Protection District, **and that** a payment of \$3,500.00 be authorized.
- CARRIED**
-
- Resolution No:** 86/2025 **Kennedy Fire Department Annual Grant**
Moved By: Dale Hewitt
- That** Council authorize the payment of the annual operating grant of \$2,000.00 to the Kennedy Volunteer Fire Department, payable to the Village of Kennedy.
- CARRIED**
-
- Resolution No:** 87/2025 **SaskPower Road Bans**
Moved By: Darrell Petterson
- That** Council approve SaskPower to work through 2025 road bans under the condition that SaskPower pay for permits and compensate the Municipality to look after extra road repairs and damages that the crews may cause.
- CARRIED**
-
- Resolution No:** 88/2025 **LORAAS Road Bans**
Moved By: Blaine Ehr
- That** Council approve LORAAS Disposal South Ltd. to continue use of the municipal roads during the spring road ban season.
- CARRIED**

Resolution No: **Request to Trench in ROW**
89/2025 **Moved By:** Blaine Ehr

That Council approve Woodland Development Corp. to trench power in along the municipal Right-of-Way on the east side of NW 25-10-02 W2 to provide power for a reactivation at NE 30-10-01 W2.

CARRIED

Resolution No: **Elk Damages in Municipality**
90/2025 **Moved By:** Darrell Petterson

That Council authorize Administrator Katelyn Ethier to contact the Ministry of Agriculture and the Ministry or Environment to schedule a meeting in regards to the damages being caused to ratepayer’s winter feed supply by elk heards in the area.

CARRIED

Resolution No: **One Way Blade**
91/2025 **Moved By:** Dale Hewitt

That Council approve the purchase of a quick attached one way snow plow from Capital I Industries Inc. for \$57,000.00 plus tax for the Wawota Grader.

CARRIED

Reports of Administration, Councillors, and Committees

Resolution No: **Admin Report**
92/2025 **Moved By:** Jill Lowe

That Council accept the Monthly Report dated January 9, 2025 - February 12, 2025 as presented.

CARRIED

Resolution No: **Employee Time Sheets Accepted**
93/2025 **Moved By:** Earl Bourhis

That Council accept the employee time sheets for January, as presented.

CARRIED

Resolution No: **Office Closure**
94/2025 **Moved By:** Jill Lowe

That Council close the office for Family Day on Monday, February 17, 2025.

CARRIED

Resolution No: **Presentation of Monthly Vouchers/Accounts**
95/2025 **Moved By:** Blaine Ehr

That accounts payable paid by cheque No.8016 to No.8042 inclusive, totalling \$153,363.08, be approved for payment and direct payments totaling \$31,448.78 be ratified for the grand total of \$184,811.86 as listed on Schedule B and attached and forming part of these minutes.

CARRIED

Resolution No: **Adjournment**
96/2025 **Moved By:** Darrell Petterson

That the meeting be adjourned at 3:53 p.m.

CARRIED