



Rural Municipality of Wawken No. 93
Meeting Minutes
Regular Meeting of Council March 19, 2026 - 01:30 PM

The Regular Meeting of Council of the Rural Municipality of Wawken No. 93 was held on Thursday, March 19, 2026 in the Council Chambers of the Municipal Building in Wawota, Saskatchewan at 1:30 p.m.

Reeve: Darrell Petterson
Division 1: Vacant
Division 2: Dale Hewitt
Division 3: Earl Bourhis
Division 4: Ryley Clements
Division 5: Blaine Ehr
Division 6: Jill Lowe
Administrator: Katelyn Ethier

Call to Order

With a quorum being present, Reeve Darrell Petterson called the meeting to order at 1:41 p.m.

Visitors, Delegations and/or Public Hearings

Delegate - Michael French

Operator Michael French entered chambers at 1:47 p.m.
Mr. French met with Council to discuss his monthly duties and Council expectations.
Operator Michael French left the chambers at 2:16 p.m.

Delegate - Kevin & Kenneth Wilson

Ratepayers Kevin Wilson and Kenneth Wilson entered chambers at 3:30 p.m.
Kevin and Kenneth Wilson met with Council to discuss a possible gravel agreement.
Ratepayers Kevin Wilson and Kenneth Wilson left the chambers at 4:03 p.m.

Resolution No: **Reading and Adoption of Minutes**
92/2026 **Moved By:** Jill Lowe

That the minutes of the Regular Meeting of Council held on February 12, 2026 be approved as presented.

CARRIED

Resolution No: **Presentation of Monthly Financial Statements**
93/2026 **Moved By:** Blaine Ehr

That the Bank Reconciliation and the Statement of Receipts and Payments for the month of February 2026 be accepted as presented.

CARRIED

Resolution No: **Communications/Correspondence**
94/2026 **Moved By:** Dale Hewitt

That the correspondence, as listed on Schedule A and attached to these minutes, having been acknowledged, be filed.

CARRIED

New Business

Resolution No: Council Indemnity
95/2026 Moved By: Darrell Petterson

That the following Council Indemnity plus applicable GST for March 2026 be approved for payment.

Reeve Darrell Petterson	\$596.53
Division 1 Councillor Vacant	\$0.00
Division 2 Councillor Dale Hewitt	\$1,327.49
Division 3 Councillor Earl Bourhis	\$665.65
Division 4 Councillor Ryley Clements	\$1,135.85
Division 5 Councillor Blaine Ehr	\$996.75
Division 6 Councillor Jill Lowe	\$1,250.40

CARRIED

Resolution No: TAXervice Letter of Engagement
96/2026 Moved By: Ryley Clements

Whereas The Tax Enforcement Act requires the municipality to conduct tax recovery proceedings every year, and whereas the Council for the Municipality deems it to be in the Municipality’s best interest to hire TAXervice Inc. to manage tax arrears recovery on its behalf, now therefore it is hereby resolved that the Rural Municipality of Wawken No. 93 hire TAXervice Inc. to manage tax arrears recovery on the Municipality’s behalf for a term of 3 (three) years, and be it further resolved that the administrator be and is hereby authorized to sign the TAXervice Inc. engagement letter on behalf of the Municipality.

CARRIED

Open Gravel Hauling Tenders

Tenders were opened at 2:00 p.m. and reviewed by Council until 2:38 p.m.

Resolution No: Award Gravel Hauling Tenders
97/2026 Moved By: Dale Hewitt

That Council, having reviewed gravel hauling tenders from multiple contractors, award the contract to Hopehill Hauling Ltd. at the following prices:

Loading	\$0.75 per cubic yard, plus GST
Hauling	\$0.45 per cubic yard, plus GST
Fuel surcharge	For every \$0.05 / litre increase in fuel price over \$1.50 / litre, the above rates for loading and hauling will increase by 2% plus GST

Additional tenders received from JJ Trucking Ltd., Vendetta Trucking Corp., Jaswal Transport Limited, and Don Mclean.

CARRIED

Open Gravel Crushing Tenders

Tenders were opened at 3:00 p.m. an reviewed by Council until 3:22 p.m.

Resolution No: Award Gravel Crushing Tenders
98/2026 Moved By: Ryley Clements

That Council, having reviewed gravel crushing tenders from multiple contractors, award the contract to Ranchers Rock.ca at the following prices:

Crushing	\$6.40 per cubic yard, plus GST
Fuel surcharge	For every \$0.08 / litre increase in fuel price over \$1.50 / litre, the above rates will increase by 1% plus GST

Additional tenders received from JJ Trucking Ltd., Langenburg Redi-Mix Ltd., and Kirsch Construction (2008) Ltd.

CARRIED

Resolution No: **Schedule Budget Meeting**
99/2026 **Moved By:** Dale Hewitt

That Council schedule the annual budget meeting for Thursday, April 16, 2026 at 7:00 p.m.

CARRIED

Resolution No: **Cemetery Mowing**
100/2026 **Moved By:** Blaine Ehr

That Council authorize a payment of \$5,000.00 for the 2026 year for mowing divided between the ten (10) cemeteries within the municipal boundaries accordingly:

Dumas Cemetery	\$500.00
Fernley Cemetery	\$500.00
Glen Adelaide Cemetery	\$500.00
Highview Cemetery	\$500.00
Village of Kennedy Cemetery	\$500.00
Meridian Cemetery	\$500.00
St. Ann's Roman Catholic Cemetery	\$500.00
St. Paul's Anglican Cemetery	\$500.00
Town of Wawota Cemetery	\$500.00
Wawota Roman Catholic Cemetery	\$500.00

CARRIED

Resolution No: **Kipling Airport Funding**
101/2026 **Moved By:** Darrell Petterson

That Council approve a donation of \$500.00 to the Town of Kipling for the Kipling Airport.

CARRIED

Resolution No: **Sponsor Wawota & Kennedy 4H Clubs**
102/2026 **Moved By:** Blaine Ehr

That Council approve sponsorship donations of \$250.00 each to the Wawota and Kennedy Local 4-H Clubs for the year 2026.

CARRIED

Resolution No: **Opt Out of Road Bans**
103/2026 **Moved By:** Ryley Clements

That Council authorize Administrator Katelyn Ethier to opt out of spring weight restrictions with the Ministry of Highways effective immediately.

CARRIED

Resolution No: **TLE Payment Percentage**
104/2026 **Moved By:** Earl Bourhis

That Council has reviewed the Treaty Land Entitlement Trust Fund statement from SARM and agree to continue using the standard percentage factor of 90% to calculate the annual payments.

CARRIED

Resolution No: **Membership - Ag in the Classroom**
105/2026 **Moved By:** Jill Lowe

That Council authorize the annual membership to Ag In the Classroom for \$500.00.

CARRIED

Resolution No: **Order Mower Blades**
106/2026 **Moved By:** Darrell Petterson

That Council authorize the purchase of thirty-six (36) mower blades and thirty (30) clutch liners from DionCo Sales Ltd.

CARRIED

Resolution No: **WWW Fire Protection District: 2026 Grant**
107/2026 **Moved By:** Blaine Ehr

That Council authorize the payment of the annual operating grant of \$3,500.00 to the WWW Fire Protection District.

CARRIED

Resolution No: **Kennedy Fire Department: 2026 Grant**
108/2026 **Moved By:** Earl Bourhis

That Council authorize the payment of the annual operating grant of \$2,000.00 to the Kennedy Volunteer Fire Department, payable to the Village of Kennedy.

CARRIED

Resolution No: **RFNow Proposed Path**
109/2026 **Moved By:** Darrell Petterson

That Council acknowledge the proposed route to deliver fibre internet services from Highway 48 to properties along Grid Road 603 South located at SW 12-11-01 W2 along the municipal Right-of-Way.

CARRIED

Resolution No: **WWW Fire Board Credit Card Purchase**
110/2026 **Moved By:** Darrell Petterson

That Council approve Administrator Katelyn Ethier to pay for 3 Firefighter training courses at a total of \$675.00 on the RM credit card to be reimbursed by the WWW Fire Protection District.

CARRIED

Resolution No: **Annual Well Key Fee**
111/2026 **Moved By:** Jill Lowe

That Council affirm that the annual fee for ratepayers of the RM of Wawken No. 93 and the RM of Hazelwood No. 94 to access the Kennedy water well is set at \$50.00 per key, **and that** if the key is lost there is an additional \$25.00 replacement fee.

CARRIED

Resolution No: **Missed Properties from 2025 Commercial Abatement**
112/2026 **Moved By:** Darrell Petterson

That Council approve the following commercially assessed properties within the Rural Municipality of Wawken No. 93 be added to the list of properties in Resolution 153/2025 to receive an abatement of 30% of the 2025 Municipal tax levy:

Alternate Number	Legal Description	Taxable Amount	30% Abatement	New Municipal Total
000617210-01	PT NW 17-11-03 W2	4,420.00	18.56	43.32
000928301-01	PT SE 13-11-01 W2	7,225.00	30.35	70.81

CARRIED

Resolution No: **Window Tinting for Equipment**
113/2026 **Moved By:** Blaine Ehr

That Council approve to hire RS Mobile Tinting to provide window tinting for both municipal graders and tractor at a rate of \$875.00, tax included.

CARRIED

Resolution No: **Purchase of Desks for Office**
114/2026 **Moved By:** Dale Hewitt

That Council approve Administrator Katelyn Ethier to purchase new office desks from HBI Office Plus Inc., including freight and installation, **and further that** Council approve the additional purchase of three (3) rolling file cabinets.

CARRIED

Resolution No: Northbound Asset Management
115/2026 **Moved By:** Dale Hewitt

That Council approve to hire Northbound Asset Management to provide an asset management program, including training and the conversion of the Municipality's current asset management system, at a rate of \$6,921.60, tax included.

CARRIED

Resolution No: Cost Share Dust Control
116/2026 **Moved By:** Darrell Petterson

That Council approve a 50/50 cost share of dust control between the RM of Walpole No. 92 and the RM of Wawken No. 93 to be applied to RR 2035 in the RM of Walpole as both municipalities use the road to haul gravel.

CARRIED

Resolution No: Bylaw 01/2026 First Reading
117/2026 **Moved By:** Dale Hewitt

That Bylaw 01/2026 being a Bylaw to establish a fee to appeal assessments, be read a first time.

CARRIED

Resolution No: Bylaw 01/2026 Second Reading
118/2026 **Moved By:** Earl Bourhis

That Bylaw 01/2026 being a Bylaw to establish a fee to appeal assessments, be read a second time.

CARRIED

Resolution No: Bylaw 01/2026 Approval for Third Reading
119/2026 **Moved By:** Ryley Clements

That Bylaw 01/2026, being a Bylaw to establish a fee to appeal assessments, be approved for a third and final reading.

CARRIED

Resolution No: Bylaw 01/2026 Third and Final Reading
120/2026 **Moved By:** Blaine Ehr

That Bylaw 01/2026, being a Bylaw to establish a fee to appeal assessments, be read a third time, signed, sealed, **and that** it form part of these minutes.

CARRIED

Resolution No: Bylaw 02/2026 First Reading
121/2026 **Moved By:** Jill Lowe

That Bylaw 02/2026, being a Bylaw to repeal certain bylaws, be read a first time.

CARRIED

Resolution No: Bylaw 02/2026 Second Reading
122/2026 **Moved By:** Darrell Petterson

That Bylaw 02/2026, being a Bylaw to repeal certain bylaws, be read a second time.

CARRIED

Resolution No: Bylaw 02/2026 Approval for Third Reading
123/2026 **Moved By:** Dale Hewitt

That Bylaw 02/2026, being a Bylaw to repeal certain bylaws, be approved for a third and final reading.

CARRIED

Resolution No: **Bylaw 02/2026 Third and Final Reading**
124/2026 **Moved By:** Earl Bourhis

That Bylaw 02/2026 being a Bylaw to repeal certain bylaws, be read a third time, signed, sealed, **and that** it form part of these minutes.

CARRIED

Reports of Administration, Councillors, and Committees

Resolution No: **Admin Report**
125/2026 **Moved By:** Darrell Petterson

That Council accept the Monthly Report dated February 13, 2026 to March 18, 2026 as presented.

CARRIED

Resolution No: **Employee Time Sheets Accepted**
126/2026 **Moved By:** Blaine Ehr

That Council accept the employee time sheets for February 2026, as presented.

CARRIED

Resolution No: **Office Closure**
127/2026 **Moved By:** Earl Bourhis

That Council close the office for Good Friday, April 3, 2026 and Easter Monday, April 6, 2026.

CARRIED

Resolution No: **Presentation of Monthly Vouchers/Accounts**
128/2026 **Moved By:** Jill Lowe

That accounts payable paid by cheque No. 8450 to No. 8491 inclusive, totalling \$62,025.25, be approved for payment and direct payments totaling \$30,823.86 be ratified for the grand total of \$92,849.11 as listed on Schedule B and attached and forming part of these minutes.

CARRIED

Resolution No: **Adjournment**
129/2026 **Moved By:** Darrell Petterson

That the meeting be adjourned at 5:11 p.m.

CARRIED

Reeve

Administrator