



Rural Municipality of Wawken No. 93
Meeting Minutes
Regular Meeting of Council April 9, 2026 - 01:30 PM

The Regular Meeting of Council of the Rural Municipality of Wawken No. 93 was held on Thursday, April 9, 2026 in the Council Chambers of the Municipal Building in Wawota, Saskatchewan at 1:30 p.m.

Reeve: Darrell Petterson
Division 1: Chris Russill
Division 2: Dale Hewitt
Division 3: Earl Bourhis
Division 4: Ryley Clements
Division 5: Blaine Ehr
Division 6: Jill Lowe
Administrator: Katelyn Ethier

Oath of Office

Councillor Christopher Russill signed the Oath of Office.

Call to Order

With a quorum being present, Reeve Darrell Petterson called the meeting to order at 1:34 p.m.

Visitors, Delegations and/or Public Hearings

Delegate - Mike French

Operator Michael French entered chambers at 3:00 p.m.
Mr. French met with Council to discuss his monthly duties and Council expectations.
Operator Michael French left the chambers at 3:21p.m.

Delegate - Leanne Porter

Business Development Officer Leanne Porter entered the chambers at 2:20 p.m.
Mrs. Porter met with Council to discuss Community Futures Sunrise.
Leanne Porter left the chambers at 2:46 p.m.

Resolution No: **Reading and Adoption of Minutes**
130/2026 **Moved By:** Dale Hewitt

That the minutes of the Regular Meeting of Council held on March 19, 2026 be approved as presented.

CARRIED

Resolution No: **Presentation of Monthly Financial Statements**
131/2026 **Moved By:** Blaine Ehr

That the Bank Reconciliation and the Statement of Receipts and Payments for the month of March 2026, be accepted as presented.

CARRIED

Resolution No: **Communications/Correspondence**
132/2026 **Moved By:** Darrell Petterson

That the correspondence, as listed on Schedule A and attached to these minutes, having been acknowledged, be filed.

CARRIED

New Business

Resolution No: Council Indemnity
133/2026 Moved By: Jill Lowe

That the following Council Indemnity plus applicable GST for April 2026 be approved for payment.

Reeve Darrell Petterson	\$596.53
Division 1 Councillor Chris Russill	\$371.73
Division 2 Councillor Dale Hewitt	\$1,281.33
Division 3 Councillor Earl Bourhis	\$388.53
Division 4 Councillor Ryley Clements	\$388.53
Division 5 Councillor Blaine Ehr	\$371.73
Division 6 Councillor Jill Lowe	\$655.15

CARRIED

Resolution No: Update Directors with CRA
134/2026 Moved By: Dale Hewitt

That Council approve Administrator Katelyn Either to update the Directors for the RM of Wawken No. 93 with the Canada Revenue Agency to remove Hector Lamontagne and add Christopher Russill.

CARRIED

Resolution No: Culvert Order
135/2026 Moved By: Blaine Ehr

That Council approve the purchase the following culverts and couplers from Armtec.

Quantity	Size
5	400mm x 4m
9	400mm x 5m
30	400mm x 6m
5	500mm x 5m
3	500mm x 6m
2	600mm x 5m
3	600mm x 6m
40 (Coupler)	400mm
25 (Coupler)	500mm

CARRIED

Resolution No: Order CAR Signs
136/2026 Moved By: Earl Bourhis

That Council approve the purchase of 38 additional Civic Address signs from ATS Traffic.

CARRIED

Resolution No: Order CAR Sign Posts
137/2026 Moved By: Jill Lowe

That Council approve the purchase of two hundred twenty five (225) 6ft Uchannel sign posts with mounting hardware from ATS Traffic to be used for civic address signs.

CARRIED

Resolution No: 2026 Rec Board Operating Grant - Wawota
138/2026 Moved By: Darrell Petterson

That Council authorize the payment of the annual operating grant to the Wawota Recreation Board for \$5,500.00.

CARRIED

- Resolution No:
139/2026

2026 Rec Board Operating Grant - Kennedy

Moved By: Blaine Ehr

That Council authorize the payment of the annual operating grant to the Kennedy Recreation Board for \$2,500.00.

CARRIED
- Resolution No:
140/2026

Order Dust Control

Moved By: Chris Russill

That Council authorize the purchase of dust control from Clarke's Contracting & Maintenance to be applied to roads at the following locations, and billed as per Dust Control Policy 400-11:

SE 02-11-01 W2 (603)	NW 12-11-01 W2 (603)
SW 01-11-01 W2 (603)	NE 20-12-03 W2
NE 10-11-01 W2	SE 29-11-03 W2 (711)
NW 11-11-01 W2	

CARRIED
- Resolution No:
141/2026

Bylaw 03/2026 First Reading

Moved By: Darrell Petterson

That Bylaw 03/2026, being a Bylaw to establish a limit on cash collections, be read a first time.

CARRIED

Resolution No:
142/2026

Bylaw 03/2026 Second Reading

Moved By: Chris Russill

That Bylaw 03/2026, being a Bylaw to establish a limit on cash collections, be read a second time.

CARRIED

Resolution No:
143/2026

Bylaw 03/2026 Approval for Third Reading

Moved By: Dale Hewitt

That Bylaw 03/2026, being a Bylaw to establish a limit on cash collections, be approved for a third and final reading.

CARRIED

Resolution No:
144/2026

Bylaw 03/2026 Third and Final Reading

Moved By: Earl Bourhis

That Bylaw 03/2026 being a Bylaw to establish a limit on cash collections, be read a third time, signed, sealed, **and that** it form part of these minutes.

CARRIED

Resolution No:
145/2026

Increase Fidelity Bond

Moved By: Darrell Petterson

That Council approve to increase the Fidelity Bond with SARM from \$10,000.00 to \$50,000.00 to match with Bylaw No. 03-2026 Cash Collections.

CARRIED

Resolution No:
146/2026

Town of Wawota Bulk Water

Moved By: Dale Hewitt

That Council approve to purchase a key fob for the Town of Wawota bulk water station at a cost of \$50.00,**and that**\$150.00 be added to the account.

CARRIED

Resolution No:
147/2026

UFA Membership Fee

Moved By: Blaine Ehr

That Council approve to pay the UFA Membership fee of \$5.00.

CARRIED

Resolution No: Refund to WWW Fire Department
148/2026 **Moved By:** Dale Hewitt

That Council approve Administrator Katelyn Ethier to transfer the credit on the municipal Mastercard of \$225.00 into the Conexus general account to be refunded to the WWW Fire Protection District for cancelation of previously booked training.

CARRIED

Resolution No: Sign Gravel Hauling Service Agreement
149/2026 **Moved By:** Blaine Ehr

That Council authorize Reeve Darrell Petterson and Administrator Katelyn Ethier to sign the Gravel Hauling Service Agreement.

CARRIED

Resolution No: Sign Gravel Crushing Service Agreement
150/2026 **Moved By:** Chris Russill

That Council authorize Reeve Darrell Petterson and Administrator Katelyn Ethier to sign the Gravel Crushing Service Agreement.

CARRIED

Councillor Joins

Division 4 Councillor Ryley Clements entered the chambers at 3:06 p.m.

Resolution No: Hire Seasonal Employee 2026
151/2026 **Moved By:** Darrell Petterson

That Council hire Jordan Ethier as the casual seasonal employee at the hourly rate of \$30.00 for the months of July through August or until conditions allow, with a cap of 200 hours per month, **and that** should Jordan Ethier reach the 200 hour cap, authorization by Reeve Darrell Petterson must be obtained before commencing further work.

CARRIED

Resolution No: Drone Kidson Pit
152/2026 **Moved By:** Blaine Ehr

That Council hire Zach James Media to measure the gravel pile located at NW 35-09-34 W1 (Kidson Pit).

CARRIED

Resolution No: Development Application 2026-01
153/2026 **Moved By:** Dale Hewitt

That Council acknowledge receipt of Application for Permission to Develop on April 9, 2026 for the development of a 30ft x 60ft Agricultural barn located at SW 14-11-02 W2, **that** Council approve the application as it complies with Zoning Bylaw No. 3/80 under Part 5A(5)(H) that requires the development to be more than 150 feet away from the center of the road and under Part 5A(5)(C) that requires there to be an existing all-weather access road adjacent to the property, **and that** a building permit from Municode Services Ltd. is not required as a Farm Building Exemption Request Form has been completed.

CARRIED

Reports of Administration, Councillors, and Committees

Resolution No: Admin Report
154/2026 **Moved By:** Earl Bourhis

That Council accept the Monthly Report dated March 19, 2026 to April 8, 2026 as presented.

CARRIED

Resolution No: Employee Time Sheets Accepted
155/2026 **Moved By:** Jill Lowe

That Council accept the employee time sheets for March, as presented.

CARRIED

Resolution No: Admin Vacation Days
156/2026 **Moved By:** Darrell Petterson

That Council acknowledge the following vacation days that Administrator Katelyn Ethier will be taking:

April 10, 2026	1 Day
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CARRIED

Resolution No: Presentation of Monthly Vouchers/Accounts
157/2026 **Moved By:** Ryley Clements

That accounts payable paid by cheque No. 8492 to No. 8518 inclusive, totalling \$28,347.00, be approved for payment and direct payments totaling \$31,662.91 be ratified for the grand total of \$60,009.91 as listed on Schedule B and attached and forming part of these minutes.

CARRIED

Resolution No: Adjournment
158/2026 **Moved By:** Jill Lowe

That the meeting be adjourned at 4:20 p.m.

CARRIED

Reeve

Administrator