



Rural Municipality of Wawken No. 93
Meeting Minutes
Regular Meeting of Council May 8, 2025 - 01:30 PM

The Regular Meeting of Council of the Rural Municipality of Wawken No. 93 was held on Thursday, May 8, 2025 in the Council Chambers of the Municipal Building in Wawota, Saskatchewan at 8:00 a.m.

Reeve: Darrell Petterson
Division 1: Hector Lamontagne
Division 2: Dale Hewitt
Division 3: Earl Bourhis
Division 4: Ryley Clements
Division 5: Blaine Ehr - Absent
Division 6: Jill Lowe
Administrator: Katelyn Ethier

Call to Order

With a quorum being present, Reeve Darrell Petterson called the meeting to order at 8:03 a.m.

Reading and Adoption of Minutes

Resolution No: April 10, 2025 Meeting Minutes
147/2025 **Moved By:** Darrell Petterson

That the minutes of the Regular Meeting of Council held on April 10, 2025 be approved as presented.

CARRIED

Resolution No: April 17, 2025 Meeting Minutes
148/2025 **Moved By:** Dale Hewitt

That the minutes of the Regular Meeting of Council held on April 17, 2025 be approved as presented.

CARRIED

Resolution No: Presentation of Monthly Financial Statements
149/2025 **Moved By:** Blaine Ehr

That the Bank Reconciliation and the Statement of Receipts and Payments for the month of April, be accepted as presented.

CARRIED

Resolution No: Communications/Correspondence
150/2025 **Moved By:** Ryley Clements

That the correspondence, as listed on Schedule A and attached to these minutes, having been acknowledged, be filed.

CARRIED

Old Business

Resolution No: 2025 Set Municipal Mill Rate
151/2025 **Moved By:** Dale Hewitt

That Council set the municipal mill rate at 7.00 mills for the 2025 taxation year

CARRIED

Resolution No: Confirm Education Property Tax Mill Rate
152/2025 Moved By: Dale Hewitt

That Council acknowledge receipt of the notice from the Ministry of Government Relations, of the setting of the 2025 Education Property Tax Mill Rates for both School Divisions as follows, and further that the rate be levied, collected, remitted and reported on behalf of each of the School Divisions:

Agricultural Property	1.42
Residential Property	4.54
Commercial / Industrial Property	6.86
Resource (Oil amp; Gas, Mines, Pipelines)	9.88

CARRIED

Resolution No: 2025 Commercial Abatement
153/2025 Moved By: Blaine Ehr

That due to economic restraints of commercial property owners all commercially assessed properties within the Rural Municipality of Wawken No. 93 receive an abatement of 30% of the 2025 Municipal tax levy as follows:

Alternate Number	Legal Description	Taxable Amount	30% Abatement	New Municipal Total
000411200-02	PT NW-11-11-01 W	227,970.00	957.47	2,234.11
000411202-01	A 101192059	84,490.00	354.86	828.00
000411210-01	1B 102044551	247,265.00	1,038.51	2,423.20
000411220-01	2B 102044551	266,390.00	1,118.84	2,610.62
000411230-01	3B 102044551	432,990.00	1,818.56	4,243.30
000411240-01	4B 102044551	2,890.00	12.14	28.32
000411250-01	5B 102044551	2,890.00	12.14	28.32
000411260-01	6B 102044551	2,890.00	12.14	28.32
000411270-01	B 101203614	8,755.00	36.77	85.80
000412202-01	A102064980	260,610.00	1,094.56	2,553.98
000412204-01	B 1032064980	2,890.00	12.14	28.32
000412210-01	B 77R28740	5,865.00	24.63	57.48
000412230-01	D 77R28740	232,475.00	976.40	2,278.26
000413315-01	B 101235462	2,040.00	8.57	19.99
000424300-01	SE 24-11-01 W2	35,600.00	149.52	348.88
000506403-01	PT SW 06-11-02 W2	88,485.00	371.64	867.15
000507201-01	PT NW-07-11-02 W2	765.00	3.21	7.50
000518401-01	A 101208877	323,000.00	1,356.60	3,165.40
000613350-01	PT SE 13-11-03 W2	84,065.00	353.07	823.84
000624400-01	SW 24-11-03 W2	3,570.00	14.99	34.99
000907100-01	NE 07 12 03 W2	200,600.00	842.52	1,965.88
990000100-01	STGR 1 093 CN	6,970.00	29.27	68.31
990070100-01	STGR 1 093 CN	18,7000.00	78.54	183.26

CARRIED

New Business

Resolution No: Council Indemnity
154/2025 Moved By: Ryley Clements

That the following Council Indemnity plus applicable GST for May 2025 be approved for payment.

Reeve Darrell Petterson	\$1098.73
Division 1 Councillor Hector Lamontagne	\$731.17
Division 2 Councillor Dale Hewitt	\$1413.83
Division 3 Councillor Earl Bourhis	\$617.81
Division 4 Councillor Ryley Clements	\$900.18
Division 5 Councillor Blaine Ehr	\$764.77
Division 6 Councillor Jill Lowe	\$424.68

CARRIED

Resolution No: Culvert Order
155/2025 Moved By: Darrell Petterson

That Council approve the purchase the following culverts and couplers from Prairie Steel:

Quantity	Size
15	6m x 400mm
10	5m x 500mm

CARRIED

Resolution No: Gravel Stockpile Weed Control
156/2025 Moved By: Earl Bourhis

That Council approve to have the two (2) municipal gravel stockpiles sprayed for weeds by Acres Ltd. at their earliest convenience.

CARRIED

Resolution No: Development Application 2025-01
157/2025 Moved By: Ryley Clements

That Council acknowledge receipt of Application for Permission to Develop on April 24, 2025 for the development of a 60ft x 90ft Agricultural shop located at SE 35-12-01 W2, that Council approve the application as it complies with Zoning Bylaw No. 3/80 under Part 5A(5)(H) that requires the development to be more than 150 feet away from the center of the road and under Part 5A(5)(C) that requires there to be an existing all-weather access road adjacent to the property, and that a Building Permit from Professional Building Inspectors Inc. is not required as a Farm Building Exemption Request Form has been completed.

CARRIED

Resolution No: Order Dust Control
158/2025 Moved By: Blaine Ehr

That Council authorize the purchase of dust control from Fort Distributors to be applied to roads at the following locations, and billed as per Dust Control Policy 400-11:MMM

SE 02-11-01 W2 (603)	NW 12-11-01 W2 (603)
SW 01-11-01 W2 (603)	NE 20-12-03 W2
NE 10-11-01 W2	SE 29-11-03 W2 (711)
NW 11-11-01 W2	

CARRIED

Resolution No: 2025 Gravel Allotments
159/2025 **Moved By:** Darrell Petterson

That Council approve the 2025 gravel allotments, and that Hopehill Hauling Ltd. be authorized to load and haul gravel per the approved gravel allotments.

Division 1	4,275 yards
Division 2	1,600 yards
Division 3	2,175 yards
Division 4	4,075 yards
Division 5	1,190 yards
Division 6	2,775 yards

CARRIED

Resolution No: Approve Payment for Bush Clearing
160/2025 **Moved By:** Blaine Ehr

That Council approve to pay Keith Bourhis to clear bush along the fence lines located at SW 29-12-02 W2 as per Policy 400-13.

CARRIED

Resolution No: Lower Souris Watershed Committee Annual Levy
161/2025 **Moved By:** Blaine Ehr

That Council approve payment of \$1,250.00 to the Lower Souris Watershed Committee for the year 2025.

CARRIED

Resolution No: Set up Additional CAFT Originator
162/2025 **Moved By:** Darrell Petterson

That Council approve Administrator Katelyn Ethier to set up a second originator number with Conexus Credit Union CAFT to allow for Electronic Funds Transfer through Munisoft Accounts Payable program.

CARRIED

Resolution No: Record Disposal Request
163/2025 **Moved By:** Hector Lamontagne

That Council acknowledge the records disposal list prepared by Administrator Katelyn Ethier, **and that** the Administrator be authorized to dispose of the records in accordance with Bylaw 04/2019.

CARRIED

Resolution No: Kennedy Well Key
164/2025 **Moved By:** Earl Bourhis

That Council acknowledge the request received from Klarence Bouwman for a Kennedy well key, **and that** an agreement between Klarence Bouwman and the Municipality documenting the arrangement be signed.

CARRIED

Resolution No: Traffic Sign Order
165/2025 **Moved By:** Dale Hewitt

That Council approve the following municipal traffic sign order:

Maximum 80	x10
End of Construction	x2
Yield to Oncoming Traffic	x2

CARRIED

Resolution No: RM Rep for Wawota Forum Board
166/2025 **Moved By:** Darrell Petterson

That Council acknowledge the Wawota Forum Board's request to have a member of Council sit on their board, and that Division 2 Councillor Dale Hewitt be appointed.

CARRIED

Reports of Administration, Councillors, and Committees

Resolution No: Admin Report
167/2025 **Moved By:** Darrell Petterson

That Council accept the Monthly Report dated April 10, 2025 to May 7, 2025 as presented.

CARRIED

Resolution No: Employee Time Sheets Accepted
168/2025 **Moved By:** Blaine Ehr

That Council accept the employee time sheets for April, as presented.

CARRIED

Resolution No: Office Closure
169/2025 **Moved By:** Earl Bourhis

That Council close the office for Victoria Day on Monday, May 19, 2025.

CARRIED

Resolution No: Presentation of Monthly Vouchers/Accounts
170/2025 **Moved By:** Dale Hewitt

That accounts payable paid by cheque No. 8117 to No. 8146 inclusive, totalling \$32,219.19, be approved for payment and direct payments totaling \$35,065.47 be ratified for the grand total of \$67,284.66 as listed on Schedule B and attached and forming part of these minutes.

CARRIED

Resolution No: Adjournment
171/2025 **Moved By:** Darrell Petterson

That the meeting be adjourned at 10:53 a.m.

CARRIED

Reeve

Administrator