

Form “A”

R.M. of Wawken No. 93

Building Permit Application

Supplementary Information:

1. Applications proposing commercial or industrial construction shall include 3 sets of construction drawings. All drawings should:
 - a. Show the owner's name, project name and date.
 - b. Be drawn to scale and the scale should be noted.
 - c. Be black line or blue prints on good quality paper.
 - d. Include legible letters and dimensions.
 - e. Where required an architect's or engineer's stamp shall be included.
 - f. Clearly show the location of existing and new construction for additions, alterations and renovations.
 - g. Include a *Foundation Plan* providing the overall size of the foundation, size and location of footings, piles, foundation walls, size and openings for doors and windows and foundation drainage.
 - h. Include a *Floor Plan* including size and location of interior and exterior walls, exits, fire separations, doors (including swings and hardware), stairs, windows, barrier free entrances and washrooms and built-in furnishings.
 - i. Include a *Structural Plan* including the size, material and location of columns, beams, joists, studs, rafters, trusses, masonry walls, poured in place and precast concrete walls and floors and related structural details.
 - j. Include an *Elevation Plan* illustrating views of all sides of the building, height of finished grade, exterior finishing materials, size and location of exterior doors and windows and location of chimneys.
 - k. Include a *Cross Section Plan* providing cut through views of the building, lists of all materials cut through including structural and finishing materials, vertical dimensions, stair and handrail dimensions, height of finished grade, wind, water and vapour protection and insulation.
 - l. Include *Mechanical Plan* providing a description and location of heating, ventilating and air-conditioning equipment, size and location of duct work, location of fire dampers, plumbing fixtures and piping and the size and location of sprinkler system equipment.
 - m. Include *Electrical Plan* illustrating the type and location of lighting, electrical panels, fire alarm systems, location of exit lights and emergency lighting.
2. All applications for residential construction shall include the submission of a *Declaration of Conformance with Ventilation Requirements* form completed by the plumbing and heating contractor chosen to complete the work.
3. All commercial and industrial construction shall require drawings to be stamped by an architect or engineer licensed to practice in Saskatchewan.
4. The local authority reserves the right to require any additional information deemed necessary to ensure that proposed construction meets Municipal Standards, *National Building Code of Canada* Standards and *The Uniform Building and Accessibility Standards Act*.

Design Worksheets:

With the following building projects, the plan requirements identified above may be satisfied through the submission of a design worksheet. Based upon the nature of construction, these worksheets are intended to replace building plans:

1. *Mobile Home Worksheet* – identifies the structures CSA number and the means by which the structure is intended to be anchored to the ground.
2. *Attached and Detached Garage Worksheets* – provided the essential building construction information required by the *National Building Code of Canada* in a simple worksheet.

Permit Validity:

With the following building projects, the plan requirements identified above may be satisfied through the submission of a design worksheet. Based upon the nature of construction, these worksheets are intended to replace building plans:

1. A building permit issued in accordance with the notice of decision is valid for the entire period required to complete the work proposed with the following exceptions:
 - a. If after six (6) months from the date of issue of the permit, the work has not commenced or been carried out with reasonable diligence, or
 - b. At any time the work has been discontinued for a period of six (6) months, the permit may be revoked and cancelled by the local authority.

APPLICANT INFORMATION:

Applicant Name		Company Name (if applicable)	
Home Phone No.	Cell Phone No.	Fax No.	E-mail Address
P.O. Box – Rural Route	City	Province	Postal Code

PROPERTY OWNER INFORMATION (IF DIFFERENT FROM APPLICANT):

Property Owner Name		Company Name (if applicable)	
Home Phone No.	Cell Phone No.	Fax No.	E-mail Address
P.O. Box – Rural Route	City	Province	Postal Code

CONTRACTOR INFORMATION:

Contractor Company Name		Contact Person Name	
Home Phone No.	Cell Phone No.	Fax No.	E-mail Address
P.O. Box – Rural Route	City	Province	Postal Code

LEGAL LAND DESCRIPTION:

Quarter:_____Section:_____Township:_____Range:_____Ext:_____

LSD:_____Lot:_____Block:_____Plan:_____Ext:_____

Civic Address:_____

PROPOSED BUILDING CONSTRUCTION:

RESIDENTIAL BUILDINGS:

Single Unit Residence: Y/N Building Area_____ft² Construction Cost: \$ _____

Attached Garage: Y/N Building Area_____ft² Construction Cost: \$ _____

Detached Garage: Y/N Building Area_____ft² Construction Cost: \$ _____

Residential Addition: Y/N Building Area_____ft² Construction Cost: \$ _____

Residential Addition: (please describe)_____

Residential Interior Renovation: Y/N Building Area_____ft² Const. Cost \$ _____

Please Describe _____

Mobile Home: Y/N Building Area_____ft² Construction Cost: \$ _____

Other Residential Building: Y/N Building Area_____ft² Const. Cost: \$ _____

Please Describe _____

AGRICULTURAL BUILDINGS:

Farm Shop: Y/N Building Area_____ft² Construction Cost: \$ _____

Barn: Y/N Building Area_____ft² Construction Cost: \$ _____

Other Agricultural Building Building Area_____ft² Construction Cost: \$ _____

Please Describe _____

COMMERCIAL/INDUSTRIAL BUILDINGS:
Commercial Building: Y/N Building Area_____ft² Construction Cost: \$_____
Industrial Building: Y/N Building Area_____ft² Construction Cost: \$_____
Instit./Util. Building: Y/N Building Area_____ft² Construction Cost: \$_____
Other Commercial/Industrial Bldg: Y/N Bldg Area_____ft² Const. Cost: \$_____
Please Describe_____

Other Buildings: Y/NBuilding Area_____ft² Construction Cost: \$_____
Please Describe_____

Start Date:_____ Estimated Completion Date:_____
OF

I,_____
(Please print) (City, Province)

In the Province of Saskatchewan, solemnly declare that all of the above statements within this application are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of *The Canada Evidence Act*.

I further agree that _____, is appointed as the Agent in regards to this application
(Please print)

and has the authority to answer questions or inquiries which shall be directed to him/her, and he/she shall be provided information by the R.M. of Wawken No. 93 in regards to this application only. The Agent has my authorization to make decisions in his/her best judgment in regards to this application.

I hereby authorize the R.M. of Wawken No. 93 to enter my land for the purpose of conducting a site inspection in regards to this application.

The information on this form is being collected under the authority of section 28(a) of *The Freedom of Information and Protection of Privacy Act* and will be used solely for the purpose of the building move application.

I further agree to indemnify and hold harmless the R.M. of Wawken No. 93 from and against any claims, demands, liabilities, costs or damages related to the development undertaken pursuant to this building permit application.

Applicant Signature

Date

Assigned Permit No.:

Date:_____

Property Owner Signature

Date